

# TAWSTOCK PARISH COUNCIL

tpcmf180627

## Minutes of the Parish Council Meeting held 27/06/18, 19:00 at Tawstock Village Hall

### PRESENT:

Cllr D Brailey M.B.E. (Chairman)      Cllr N Lines  
Cllr Blackman                              Cllr D Luggar                              Cllr C Thorne  
Cllr Knight                                  Cllr C Prideaux

### In Attendance:

County Cllr R Edgell                              1 Member of Public  
County Cllr J Mathews                              P Dunn - Clerk

### 1. Public Session.

None.

### 2. To Approve Apologies for Absence.

**RESOLVED:** Apologies approved from Cllrs Short and Ward.

### 3. To consider application(s) for co-option.

None.

### 4. To Receive the following Reports:-

#### 4.1. Chairman.

See appended.

#### 4.2. County Cllrs.

Cllr Mathews reported:-

- Continuing to move the Old Torrington Road traffic issues forward, no further updates on the relocation of the bus gate.
- DCC Highways HATOC Committee meeting 28/06/18.

Cllr Edgell reported:-

- Grant Funding available.

#### 4.3. District Cllrs.

None.

### 5. Code of Conduct.

#### 5.1. To consider any councillor dispensation requests.

None.

#### 5.2. To receive Declarations of Interests in the business to be transacted.

Agenda	Councillor	Type	Reason	Dispensation
	None			

### 6. Minutes.

**6.1. 30/05/18.** To sign if approved, minutes of the Council.

**RESOLVED:** Cllr Lines proposed, Cllr Thorne seconded and all were in favour approval.

#### 6.2. To note matters arising from the minutes not on the agenda.

None.

### 7. To consider the following Planning Matters:-

#### 7.1. Planning list.

Report appended.

#### 7.2. Planning applications received after publication of agenda.

Report appended.

Cllr Luggar arrived.

Initialled:

Chairman.

**Minutes of the Parish Council Meeting held 27/06/18, 19:00  
at Tawstock Village Hall****8. To consider the following Finance matters:-****8.1. Note account balances.**

Noted.

**8.2. Sanction payments due & instruct cheque signatories.**

**RESOLVED:** The Chairman proposed, Cllr Lines seconded and all were in favour settlement accounts 8.2.1 to 8.2.2 with Cllrs Lines and Thorne to sign. **Clerk to action.**

**8.3. Contractual NALC/SLCC 2018 national pay award.**

**RESOLVED:** The Chairman proposed, Cllr Prideaux seconded and all were in favour ratification. **Clerk to action.**

**8.4. Grant Funding applications (TVH Car Park / HVH Double Glazed Windows).**

The clerk reported the current status of Harracott Village Hall's Phase 2 replacement windows project and the need for further funds to rearrange electrics prior to installation of the new replacement windows. The clerk explained current awarded grant funds held by the parish council were sufficient for the windows work but the required electrical works would be in the region of an additional £300.

Councillors stated the order for the new windows and associated deposit should not be placed until a quote for the electrical works was received and the necessary funds were in place to undertake them. **Clerk to advise Harracott Village Hall representatives.**

The clerk reported on behalf of Cllr Short Tawstock Village Hall's proposal for the purchase of land to the rear of the hall together with the potential options as to ownership and uses.

The Chairman and Cllr Edgell advised it was a potential project that could attract grant awards however more detailed information was required to progress. **Clerk to notify Cllr Short.**

**9. To consider the following Property/Environment matters:-****9.1. Highways issues.**

Cllr Blackman updated the council on her actions since the last parish council meeting. The Chairman clarified the District Council's position.

Cllr Blackman queried the outstanding works to provide pavement along the length of Old Torrington Road to the new developments. The Chairman reiterated the works had been requested, **Cllr Mathews would enquire as to the state of available funding for the project.**

**9.2. Tower View Recreation Field – Phase 2 Improvements Tenders.**

Councillors considered the additional information requested at the previous meeting.

**RESOLVED:** Cllr Knight proposed, Cllr Blackman seconded and the majority were in favour with one abstention awarding the contract to Nelson Birch & Sons Ltd subject to:-

- Provision of Method Statement, Risk Assessment and copy of Public liability Insurance.
- Confirmation of warranty on works.
- Pre-site meeting with councillors to be mutually agreed.
- Provision of information boards to be deferred to a subsequent phase so as not to impede the project start date.
- Appointment of a committee to manage this phase of the works to include Cllrs Blackman, Knight, Prideaux, Ward and the Clerk.
- Grant application to County Cllr Mathews following his kind offer to support the project with £1000 towards the new benches.

**Clerk to action.**

**10. Correspondence / Consultation Received for consideration:-****10.1. NDC – Parish Forum Meeting Tuesday 3rd July 2018 at 7pm.**

Noted.

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### 10.2. NDC - Promotion of Watersports Survey.

Noted.

### 11. Items for report only and future agenda items.

#### 11.1. To consider tabled items received following agenda publication.

None.

#### 11.2. To receive items brought through the Chairman and future agenda items.

None.

### 12. Date of Next meeting recommended 25/07/18 – deadline for agenda items 13/07/18.

**RESOLVED:** Due to a District Council meeting the Parish Council scheduled date would be amended to the 24/07/18. **Clerk to action.**

Meeting closed 20:25.

### Planning Report

Application No.	Description
65037	EXTENSIONS TO DWELLING & REPLACEMENT OF GARAGE AT 11 ORCHARD CLOSE STICKLEPATH BARNSTAPLE <b>Parish Council Recommendation: Support</b>
65005	ERECTION OF ONE AGRICULTURAL BUILDING TO STORE STRAW & FEED AT ASHLEIGH FARM EASTACOMBE BARNSTAPLE <b>Parish Council Recommendation: Support</b>
64989	EXTENSION TO DWELLING AT 2 OSBORNE GARDENS BARNSTAPLE <b>Parish Council Recommendation: Support</b>
65050	SITING OF 2X INTERNALLY ILLUMINATED FASCIA SIGNS, 3X INTERNALLY ILLUMINATED SIGNS & 4X NON-ILLUMINATED SIGNS AT WESTERN TRUCK RENTAL GRATTON WAY ROUNDWELL BARNSTAPLE GRID REF: 254398; 131747 <b>Parish Council Recommendation: No Comment</b>
65014	RESERVED MATTERS APPLICATION FOR ERECTION OF ENTERPRISE CENTRE BUILDING TOGETHER WITH CAR PARKING, ACCESS ROAD & ASSOCIATED HARD & SOFT LANDSCAPING (OUTLINE PLANNING PERMISSION 62879) AT PLOT 5 ROUNDWELL SOUTH BUSINESS PARK ROUNDWELL <b>Parish Council Recommendation: No Objection</b>
64698	27 Old Torrington Road, Sticklepath, Barnstaple EXTENSION TO DWELLING <b>Planning Authority Decision: Granted</b>
63088	CONSTRUCTION OF PUB RESTAURANT (A4), MANAGER'S FLAT; & ASSOCIATED SERVICING, CAR PARKING, LANDSCAPING, PEDESTRIAN/VEHICLE ACCESS & DRAINAGE SYSTEM AT LAND NORTH OF CLANTON (SS5431SW) ADJACENT TO A39 & B3232 ROUNDWELL <b>Planning Authority Decision: Refused</b>

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63089	CONSTRUCTION OF GARDEN CENTRE & ASSOCIATED USES; AN A1 RETAIL UNIT, ASSOCIATED SERVICING, CAR PARKING, ANDSCAPING, PEDESTRIAN/VEHICLE ACCESS & DRAINAGE SYSTEMS AT LAND NORTH OF CLANTON (SS5431SW) ADJACENT TO A39 & B3232 ROUNDSWELL <b>Planning Authority Decision: Refused</b>
63090	CONSTRUCTION OF A BUILDING TO ACCOMMODATE A COFFEE SHOP (A1/A3) WITH DRIVE-THROUGH FACILITY; ASSOCIATED SERVICING, CAR PARKING, LANDSCAPING, PEDESTRIAN /VEHICLE ACCESS & DRAINAGE SYSTEM AT LAND NORTH OF CLANTON (SS5431SW) ADJACENT TO A39 & B3232 ROUNDSWELL <b>Planning Authority Decision: Refused</b>

### Finance – Balances & Payment Schedule

#### 8.1 Finance - Balances.

Bank Balances		£	
	Current	99861.24	5/6/18
	Deposit	15945.51	31/5/18
		<b>£115,806.75</b>	
	Less uncleared cheque payments	33980.32	
	Plus uncleared deposits	0.00	
	<b>Council Accounts Balance</b>	<b>£81,826.43</b>	
	Earmarked Funds – General Reserve	10000.00	
	Harracott Village Hall	2625.07	
	Hollamoor Fund	5000.00	
	Playgrounds	10622.00	
	S106 OS Capital	0.00	
	S106 OS Revenue	22233.28	
	Tawstock Village Hall	900.00	
	Burial Ground	6813.35	
	<b>Total Earmarked</b>	<b>£58,193.70</b>	

#### 13.2 Finalised Payment Schedule for 30/05/18.

Item	Ref.	Payee	Purpose	£
8.2.1.	678	Taw Windows	HVH Phase 2 windows deposit	<b>599.00</b>
8.2.2.	679	Clerk	Salary – June	<b>507.14</b>

Signed:

Chairman.

Dated:

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**Chairman's Report**

Tawstock 27<sup>th</sup> June 2018

At the district Council we are in the process of appointing a senior officer to oversee the Planning department and Regeneration. He will be called Head of Place.

One good piece of news the District Council budget came in as an underspend of £504,000. However, the down side is we need £250,000 for a new roof for the pannier market and we also need to invest in new waste and recycling vehicles.

On Friday the District will raise the armed forces flag to commemorate armed forces day.

On the 3<sup>rd</sup> of July at 1900 (7PM) there will be a Parish Forum held by the District Council at BEC Brynsworthy.

This will cover a Welcome by Myself

Policing update

Recycle More Project

Plastic Free campaign

Section 106 funds for community projects

Communities together fund and community councillor grants.