

**MINUTES OF A VIRTUAL MEETING OF TAWSTOCK PARISH COUNCIL HELD
ON WEDNESDAY 17th NOVEMBER 2020 AT 7.00 pm**

Present: - Councillor Luggar (Chairman)
Councillors Blackman, Bowden, Knight, Lines, Lofthouse, Short (for
minutes 122 to 134), M. Ward and S. Ward.

NDC Councillors Knight and Lofthouse

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public - 1

115. APOLOGIES

Apologies were received from Councillor Thorne, NDC Councillor Saxby and DCC Councillors Edgell and Mathews

**116. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE
CHAIR SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

There were no issues raised.

117. PUBLIC SESSION

There were no issues raised by Parishioners

118. DECLARATIONS OF INTEREST

Councillor Luggar declared an interest in item 10 on the agenda 'Refurbishment of Telephone Boxes' as one of the contractors who had submitted a quote was known to him and had also done work for him.

119. DCC COUNCILLOR REPORTS AND DISTRICT COUNCILLORS REPORT

a) DCC Councillors Reports

The Clerk presented a report from DCC Councillor Mathews:

- i) Traffic calming on OTR and proposed removal of Shorelands Road roundabout

That the safety audit had been prepared on the Roundabout at Shorelands Road and that a meeting would be held later this week between County Officers to discuss the findings.

- ii) Pavements/Footway Crossings/Parking Restrictions, Old Torrington Road,
Gratton Way - Sandringham Gardens

No Update to report.

iii) Bus Gate -Old Torrington Road - Update

That DCC were working on the Traffic Regulation Order but before it could be advertised there were issues regarding the signing of the site and camera enforcement that needed to be addressed with the developer. Once agreed the TRO will be advertised.

The Chairman reported that Councillor Edgell had informed that £3,000 had been provided towards the provision of disabled access to Uppacott Woods in conjunction with Devon Wildlife Trust

b) NDC Councillor Knight

Councillor Knight reported that following the on-going problem of littering at the Southern End of Old Torrington Road a WhatsApp group and a Community Litter picking team had been set up and a small litter pick undertaken. NDC Officers had also removed litter and fly-tipping from the area.

He also reported that a Broadband Review was being undertaken and had requested an Officer update for the next Parish Council meeting.

He stated that he and Councillor Lofthouse had had a meeting with NDC Officers regarding the problems with the developer of Larbear, Persimmons and had also written to Selaine Saxby MP. Complaints had also been made to the site Manager regarding the cleaning/sweeping of the road and he would be having a one to one meeting with him before Christmas.

c) NDC Councillor Lofthouse

Councillor Lofthouse reported that proposals for the provision of cycling signage from Old Bideford Road to Old Sticklepath Hill were being considered.

120. MINUTES

RESOLVED, that the minutes of the meeting held on 20th October 2020 be approved as a correct record and signed by the Chairman.

121. MATTERS ARISING FROM THE PREVIOUS MEETING NOT LISTED ELSEWHERE ON THE AGENDA

Minute 99 Street Lighting Failures: Update

The Clerk reported that the DCC Contractor had replaced the new cells but there were still on-going problems in Grange Avenue, Tudor Drive and Regents Place.

122. HIGHWAY ISSUES

Traffic calming on OTR and proposed removal of Shorelands Road roundabout and Pavements/Footway Crossings/Parking Restrictions, Old Torrington Road, Gratton Way – Sandringham Gardens: Updates

See minute 119 above

a) Warning Signs along Elizabeth Drive

Councillor Lofthouse reported that he had spoken with DCC Councillor Mathews regarding the provision of warning signs either side of the entrance to the Tower View Play area and it had been agreed that standard ‘ children beware’ warning signs would be provided. He was yet to receive the costs of the signs’ but Councillor Mathews had agreed to make a £250 grant towards the costs.

b) Verge Maintenance and Pavement Obstruction, Southern End of Old Torrington Road.

Councillor Knight reported the following:

- That there is a fallen tree outside/opposite crematorium, which has been there for months. A quote was obtained from Gavin Hendry to remove the tree for £260.
- That the pavement to the right of the crematorium that residents need to use to walk north up OTR has not been cleared causing people to walk in the road. This has been reported several times to DCC on the map but every time it is cut it is not cut back far enough. A quote was obtained from Gavin Hendry to provide a proper cut for £195.
- That there are ongoing problems with all the DCC verges that are not being cut and need to be resolved as the verges that are neglected collect litter and it is impossible to do litter pics and monitor the littering situation which is ongoing by NDC.

It was agreed to write to DCC to:

- i) Request that as a matter of urgency on health and safety grounds the fallen tree be removed; and the growth obstructing the pavements cut back as far as possible to provide as wide a pavement as possible for pedestrians and the verges cut.
 - ii) Request that an on-going pavement/verge maintenance schedule be provided.
- c) Clarendon Gardens.

The Clerk reported that he had received confirmation from DCC that Clarendon Gardens had not been adopted.

d) DCC Highways s106 funds

See minute 130

123. PLANNING MATTERS

a) 72309 Extension to dwelling, 45 Shorelands Road, Sticklepath, Barnstaple

RECOMMENDED Approval subject to the ‘45 degree rule’ being applied.

b) 72220 Creation of All-Weather Equestrian Riding Surface, Orchard Farm, Hiscott, Barnstaple

RECOMMENDED Approval

- c) 72304 Alterations & extension to dwelling 21 Rhododendron Avenue, Sticklepath, Barnstaple

RECOMMENDED Approval subject to adequate car parking being provided

- d) 72407 Extension to dwelling, Orchard Farm, Hiscott, Barnstaple

RECOMMENDED Approval subject to justification being given regarding the proposed size of the extension and it being in accordance with the planning policies with regard to dwellings with agricultural ties.

124. WILDFLOWER AREAS/TREE PLANTING s106 APPLICATION: UPDATE

The Clerk reported that due to NDC staff shortages the s106 application would now be considered at the December NDC Strategy and Resources Committee

125. TELEPHONE BOXES - REFURBISHMENT

The Clerk reported the successful contractor, Ashley Scott had advised that following his accepted quote additional works had been identified, namely a damaged door strap and additional glass panes on the Lake Telephone Box that required replacing at an additional cost of £136.26.

It was agreed that the additional works and costs be accepted.

Councillor Luggar declared an interest as one of the contractors had undertaken work for him

126 CONTRACTS/QUOTES - CONTINGENCIES

It was agreed that a 10% contingency be applied to all accepted quotes/contracts.

127 TUDOR DRIVE PLAY AREA -COASTAL RECYCLING COMMUNITY FUND

The Clerk reported that the Council had been successful in its application and £12,587 had been provisionally awarded toward the purchase of new play equipment at the Tudor Drive play area.

It was agreed that a site meeting be held before Christmas to look at the positioning of play equipment and to consider access for disabled children and the provision/location of a noticeboard.

128 THE TRACKER

The Clerk reported that he had circulated a new document 'The Tracker' to all Members for information that detailed in chronological order outstanding issues still to be resolved.

129 COMMUNICATIONS

Councillor M. Ward reported that she and Councillor S Ward had attended a zoom Preparedness meeting.

It had been suggested that Parish Councils could have mid-month catch up meetings and that there were two funds available the ‘Covid Prompt Action Fund’ and ‘In this Together-Community Matters Fund’ to assist with Community led Covid schemes.

It was suggested that the Parish Council take out a monthly paid subscription for Zoom.

Councillor Knight stated that he was concerned at the number of emails received and suggested that only urgent, red flagged emails be sent, and that ‘Dropbox’ be investigated for the storage of files.

It was agreed:

- a) That the Clerk investigate the two funding streams outlined
- b) That a monthly paid subscription for Zoom be approved and that the possible cost share with Landkey Parish Council be investigated.
- c) That only urgent red flagged emails be sent out to Members and that Dropbox be investigated.

130. REVIEW OF S106 FUNDING

Councillor Knight outlined his report (previously circulated) regarding the following s106 payments:

No 56232 Chichester/Sandringham Gardens 47 dwellings.
Decision notice **28th May 2014**.
S106 highway infrastructure.

Description	Funds	Threshold for Collection
Footpath/cycleway West side OTR from Windsor Gardens to Gratton Way.	£23,000	Before occupation of 1st dwelling
Highway corridor B3233/B3125/A39.	£61,732	Before occupation of 1st dwelling

No 60845 Pal Properties/Clarendon Gardens 33 dwellings
Decision notice **25th Nov 2016**.
S106 highway infrastructure.

Description	Funds	Threshold for collection
Footpath/cycleway West side Old Torrington Road/A3125 - Windsor Gds.	£15,782.62	Before occupation of 15th dwelling.
Highway Junctions Old Torrington Road/A3125 Wrey Roundabout.		

And/Or B3233/B3125 Cedars Roundabout.	£32,585.05	Before occupation of 1st dwelling.
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It was agreed that the following questions be raised with DCC:

- Have the funds been requested and collected.
- Have the funds been allocated towards the projects listed.
- Detail of where the funds have been spent.
- Are any of the funds unspent and therefore being held by DCC.

131. NOTICE BOARDS

The Clerk reported that following some research an aluminium noticeboard was approx. £1,350 + VAT. Wooden noticeboards were more expensive. However, he was aware of a local person in Landkey who had provided wooden noticeboards at an approx. cost of £500.

It was considered that at present only the rotten noticeboard in Lake be replaced.

It was agreed that an aluminium noticeboard was not appropriate in a conservation area and that the Clerk investigate the cost of a wooden noticeboard from the local source.

132. CORRESPONDENCE

There was no correspondence to report.

133. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

North Devon Council Clerks Salary	£568.74
Gavin Hendry Grounds Maintenance	£545.00
M Isaac Expenses	£10.19
Ucanstore.com Storage	£24.00
Microsoft Subscription	£59.99

b) Current Financial Position

That the current financial position as on 5 November 2020 was Current A/C £47,570.60 and Business Reserve £16,001.90 be noted

c) Precept 2021/2022.

Council noted the half yearly bank reconciliation.

Resolved that the Parish precept for 2021/2022 be £18,875

134. DATE OF NEXT MEETING

It was noted that the next virtual Parish Council meeting would be on Tuesday 15th December 2020 at 7.00 p.m.

Chairman

The meeting closed at 9.25 p.m.