

# TAWSTOCK PARISH COUNCIL

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## Minutes of the Parish Council Meeting held 26/04/17, 19:20 at Tawstock Village Hall

### PRESENT:

Cllr D Brailey M.B.E. (Chairman) Cllr C Prideaux  
Cllr N Lines Cllr N Short  
Cllr C Thorne

### In Attendance:

County Cllr R Edgell 3 Members of Public  
County Cllr J Mathews District Cllr G Lane P Dunn - Clerk

### 1. Public Session.

Chairman welcomed all present.

Mr Clifford Bell thanked Cllr Edgell for meeting to review parish roads.

Cllr Short arrived.

### 2. To Approve Apologies for Absence.

**RESOLVED:** Apologies approved from Cllrs Luggar and Ward.

### 3. To consider application(s) for co-option.

None.

### 4. Code of Conduct.

#### 4.1. To consider any councillor dispensation requests.

None.

#### 4.2. To receive Declarations of Interests in the business to be transacted.

Agenda	Councillor	Type	Reason	Dispensation
	None			

### 5. Minutes.

5.1. **29/03/17.** To sign if approved, minutes of the Council.

**RESOLVED:** Cllr Prideaux proposed, Cllr Thorne seconded and all were in favour approval.

#### 5.2. To note matters arising from the minutes not on the agenda.

None.

### 6. To consider the following Planning Matters:-

#### 6.1. Planning applications received after publication of agenda.

See planning report appended.

#### 6.2. Planning applications received after publication of agenda.

See planning report appended.

#### 6.3. Update on discontinuance of planning application papers.

Defer. **Clerk to re-agenda.**

#### 6.4. To note DCC Outline Application submitted to North Devon District Council Planning Authority - proposal for development of employment land west of B3232 & south of A39 Roundswell.

Noted.

### 7. To consider the following Finance matters:-

#### 7.1. Note account balances.

Noted.

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at Tawstock Village Hall****7.2. Sanction payments due & instruct cheque signatories.**

**RESOLVED:** Cllr Short proposed, Cllr Prideaux seconded and all were in favour settlement accounts 7.2.1 through 7.2.5, with Cllrs Lines and Thorne to sign. **Clerk to action.**

**7.3. Audit Year Ending 31/03/17.****7.3.1. Approve Asset Register.**

**RESOLVED:** Approved.

**7.3.2. Approve Risk Assessment.**

**RESOLVED:** Approved.

**7.3.3. Approve Governance Statement.**

**RESOLVED:** Cllr Lines proposed, Cllr Short seconded and all were in favour completion with no qualifications.

**7.3.4. Approve Accounts.**

**RESOLVED:** The Chairman proposed, Cllr Prideaux seconded and all were in favour approval.

**7.3.5. Approve Accounting Statement.**

**RESOLVED:** The Chairman proposed, Cllr Thorne seconded and all were in favour approval.

**8. To consider the following Property/Environment matters:-****8.1. Highways issues.**

Further reports of HGVs using unsuitable roads in the parish were noted.

**8.2. Tower View Grounds Maintenance schedule review.**

Defer. **Clerk to re-agenda.**

**8.3. NDC Waste & Recycling Community Group Concession.**

Correspondence dated 19/04/17 was considered and noted. **Clerk to copy to Cllr Prideaux.**

**9. Correspondence / Consultation Received for consideration:-****9.1. NDC Parish Forum Meeting – 18/05/17 19:00 Brynsworthy.**

Noted. **Clerk to attend.**

**10. Items for report only and future agenda items.****10.1. To consider tabled items received following agenda publication.****10.1.1. Holywell builders report.**

It was agreed to hold a site meeting (at the same time as the Burial Ground grounds maintenance review agreed in the Annual Parish Meeting) to review builder's initial report on the work required to repair the Holywell. The clerk was requested to enquire as to any TPOs on the tree with roots impacting the well. **Clerk to action.**

**10.2. To receive items brought through the Chairman and future agenda items.****10.2.1. RESOLVED:** Standing Orders suspended.

Mr Lavery sought more information on the impact of vehicular movements associated with waste transfer from the proposed transfer station at Brynsworthy. Cllr Edgell advised this would depend on the operator which successfully tendered for the work. **Clerk to agenda next meeting to consider representations in this respect.**

**RESOLVED:** Standing Orders resumed.

**10.2.2. Tower View Proposed Play Area.**

The Chairman reported the parish council would need to apply formally to the District Council for approval to implement the proposed improvements to Tower View playing field. Additionally new play area and projected grounds maintenance costings for Tower View and

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Grange Avenue would need to be submitted to support the application to draw down section 106 funding. **Clerk to action.**

### 11. Date of Next meeting recommended 31/05/17 – deadline for agenda items 19/05/17

Noted.

Meeting closed 20:25.

### Planning Report

6.1.1.	<b>No. - 62881</b> <b>Type - Application</b>	<b>RESOLVED:</b> Approve 21 OLD BIDEFORD ROAD STICKLEPATH BARNSTAPLE DEVON EX31 2DE - TWO STOREY EXTENSION TOGETHER WITH ERECTION OF GARAGE  Subject to review of any adverse representations from neighbours.
6.1.2.	<b>No. - 62811</b> <b>Type - Application</b>	<b>RESOLVED:</b> No Comment LAND AT BRANNAMS BUSINESS PARK OLD TORRINGTON ROAD STICKLEPATH DEVON - NOTICE OF AN APPLICATION TO MODIFY A PLANNING OBLIGATION UNDER SECTION 106A OF THE T & C P ACT 1990 TO AMEND SCHEDULE 4 TO INCLUDE THAT THE PUBLIC OPEN SPACE MAYBE MANAGED & MAINTAINED BY SUCH OTHER MANAGEMENT ENTITY OR BODY AS MAY BE APPROVED BY THE COUNCIL
6.1.3.	<b>No. - 62880</b> <b>Type - Application</b>	<b>RESOLVED:</b> Approve HIGHER ROLLESTONE HARRACOTT BARNSTAPLE DEVON EX31 3JF - ERECTION OF ROOF OVER EXISTING SILAGE CLAMP  Representations received expressing need for adequate drainage to mitigating runoff given areas propensity to become waterlogged during heavy rain. It was suggested rainfall harvesting for business use.
6.1.4.	<b>No. – MD/DCC/3951/2017</b> <b>Type - Granted Report</b>	<b>RESOLVED:</b> Noted Land west of Brynsworthy Environment Centre, Brynsworthy, Roundswell, Barnstaple, EX31 3NS - Waste Transfer Station including a waste transfer hall, single storey weighbridge office and welfare facilities building, hardstand including staff parking and external weighbridge, internal access road, new access from the existing highway, drainage, lighting and landscaping
6.1.5.	<b>No. – 62763</b> <b>Type - Prior Approval not required</b>	<b>RESOLVED:</b> Noted RUSHCOTT FARM NEWTON TRACEY BARNSTAPLE DEVON EX31 3PQ - AGRICULTURAL BUILDING WORKS PRIOR NOTIFICATION TO EXTEND EXISTING SLURRY TOWER BY ADDING ONE RING
6.1.6.	<b>No. - 60871</b> <b>Type - Granted Report</b>	<b>RESOLVED:</b> Noted LAND EAST OF OLD TORRINGTON ROAD STICKLEPATH DEVON - ERECTION OF 88 DWELLINGS, PARKING AREAS & ASSOCIATED ENGINEERING WORKS

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6.2.1.	<b>No. - 62879</b> <b>Type - Application</b>	<b>RESOLVED:</b> No Objection LAND OFF B3232 & A39 AT ROUNDWELL ROUNDWELL DEVON - HYBRID APPLICATION: OUTLINE FOR MIX USE OF B1, B2 & B8 USES; AND FULL PLANNING FOR NEW ACCESS ROAD, SITE LEVELS AND PARK & CHANGE FACILITY  No objection in principle however concerns were expressed as to the potential traffic volumes arising from this proposal combined with those likely associated with the proposed development to the east of the access roundabout (garden centre site).  It was suggested a review of the current Roundswell roundabout was needed given its poor performance, as traffic approaching from the Sainburys roundabout and Newton Tracey regularly has to queue to enter the Roundswell roundabout primarily due to speed of traffic crossing the roundabout west-east and vice versa on the A39; this queueing will be exacerbated by the two new developments.
6.2.2.	<b>No. - 62931</b> <b>Type - Application</b>	<b>RESOLVED:</b> Approve SIDEHAM FARM PRISTACOTT BARNSTAPLE DEVON EX31 3JX - PRIOR APPROVAL FOR CHANGE OF USE OF AGRICULTURAL BUILDING TO DWELLING (CLASS QA&B)

### Finance – Balances & Payment Schedule

Bank Balances		£	
	Current	45476.43	03/04/17
	Deposit	15940.05	31/03/17
		£61,416.48	
	Less uncleared cheque payments	1293.91	
	Plus uncleared deposits	0.00	
	<b>Council Accounts Balance</b>	<b>£60,122.57</b>	
	Earmarked Funds – General Reserve	<b>10000.00</b>	
	Burial Ground	<b>8657.03</b>	
	Playgrounds	<b>20000.00</b>	
	Hollamoor Fund	<b>5000.00</b>	
	Harracott Village Hall	<b>2000.00</b>	
	Tawstock Village Hall	<b>600.00</b>	
	<b>Total Earmarked</b>	<b>£46,257.03</b>	

### **Finalised Payment Schedule for 26/04/17.**

Item	Ref.	Payee	Purpose	£
7.2.1.	605	ISS Facility Services Ltd	Grounds Maint – March 42163811	525.00
7.2.2.	DD	Heart Internet Ltd	Website Hosting Renewal	35.86
7.2.3.	606	Tawstock Village Hall	March Meeting	12.00
7.2.4.	607	HM Revenue and Customs	PAYE – April	6.00
7.2.5.	609	Clerk	Salary – April	504.34

Signed:

Chairman.

Dated: