

# TAWSTOCK PARISH COUNCIL

tpcmf190115.docx

## Minutes of the Parish Council Meeting held 15/01/19, 19:00 at Tawstock Village Hall

### PRESENT:

Cllr D Brailey M.B.E. (Chairman)    Cllr N Lines  
Cllr Blackman  
Cllr Knight

Cllr N Short  
Cllr C Thorne  
Cllr M Ward



### In Attendance:

County Cllr J Mathews                      District Cllr G Lane

3 Members of Public  
P Dunn - Clerk

### 1. Public Session.

Representations received related to Old Torrington Road:-

- Cones and Highways Works – the Chairman advised these were due to be collected.
- New double yellow lines – Cllr Mathews confirmed these had been consulted on and were due to be implemented.

### 2. To Approve Apologies for Absence.

Apologies approved from Cllr Luggar.

### 3. To Receive the following Reports:-

#### 3.1. Chairman.

Report appended.

#### 3.2. County Cllrs.

Cllr Mathews reported:-

- Confirmation the double yellow lines previously discussed were advertised in the local press and on street notices.
- Unconfirmed reports of a bus service provider serving Tower View was due to be withdraw. Cllr Mathews advised to date no formal notice had been served on the County Council and if so served then the County Council would seek a replacement provider to maintain the service.

#### 3.3. District Cllrs.

None.

### 4. Code of Conduct.

#### 4.1. To consider any councillor dispensation requests.

None.

#### 4.2. To receive Declarations of Interests in the business to be transacted.

Agenda	Councillor	Type	Reason	Dispensation
None				

### 5. Minutes.

5.1. 28/11/18. To sign if approved, minutes of the Council.

**RESOLVED:** Cllr Lines proposed Cllr Short seconded and all were in favour approval.

#### 5.2. To note matters arising from the minutes not on the agenda.

None.

### 6. To consider the following Planning Matters:-

#### 6.1. Planning list.

Report appended.

#### 6.2. Planning applications received after publication of agenda.

None.

Minutes of the Parish Council Meeting held 15/01/19, 19:00  
at Tawstock Village Hall

**6.3. Certificate of Lawfulness - Rose Cottage, Stoneylands, Newton Tracey.**

Noted.

**6.4. Freedom of Information Act 2000 Information Request 8104128.**

Correspondence dated 19/12/18 was reported and discussed.

Report:- [https://new.devon.gov.uk/accesstoinformation/archives/information\\_request/section-106-highways-funding-old-torrington-road-barnstaple](https://new.devon.gov.uk/accesstoinformation/archives/information_request/section-106-highways-funding-old-torrington-road-barnstaple) .

**7. To consider the following Finance matters:-**

**7.1. Note account balances.**

Noted.

**7.2. Sanction payments due & instruct cheque signatories.**

**RESOLVED:** The Chairman proposed, Cllr Thorne seconded and all were in favour settlement accounts 7.2.1 through 7.2.9, with Cllrs Lines and Short to sign. **Clerk to action.**

**7.3. NDC - Open Space Payment - Clarendon Gardens Development.**

Correspondence dated 04/12/18 was noted, advising an open space payment from the Clarendon Gardens development totalling £22,588.71 towards enhancements at Tower View Open Space. It was noted after ten years any unused amount would be refundable to the developer.

**8. To consider the following Property/Environment matters:-**

**8.1. Highways issues.**

Councillors plotted pothole and drainage issues on a parish map. **Clerk to report.**

**8.2. Quotation for playground maintenance at Grange Avenue play area.**

**RESOLVED:** Cllr Ward proposed, the Chairman seconded and all were in favour approval. **Clerk to action.**

**9. Correspondence / Consultation Received for consideration:-**

**9.1. CAB – donation thanks.**

Noted.

**9.2. ICO – Renewal confirmation ICO:00011029971.**

Noted.

**9.3. NDC – Minutes of the Parish Forum of 7th November 2018.**

Noted.

**10. Dates of Next meetings recommended:-**

**10.1. Parish Council 27/02/19 – deadline for agenda items 15/02/19.**

**RESOLVED:** The Chairman proposed, Cllr Short seconded and all were in favour amending the date to Tuesday 26<sup>th</sup> February 2019. **Clerk to action.**

**10.2. Agenda Items for consideration by the next meeting.**

None.

Meeting closed 20:10.

**TAWSTOCK PARISH COUNCIL**

tpcmf190115.docx

**Minutes of the Parish Council Meeting held 15/01/19, 19:00  
at Tawstock Village Hall****Planning Report****Recess Planning Responses Submitted noted for information:-**

<b>Application No.</b>	<b>Description</b>
<b>65713</b>	REMOVAL OF CONDITION 4 (USE RESTRICTION) ATTACHED TO PLANNING PERMISSION 49472 (CONVERSION OF BARN TO FORM ONE UNIT OF HOLIDAY ACCOMMODATION (AMENDED DESIGN TO APPROVED PLANNING PERMISSION 34439)) TO ALLOW FOR UNRESTRICTED RESIDENTIAL OCCUPATION AT MEADOW VIEW HARRACOTT BARNSTAPLE <b>Recommendation:</b> No Objection
<b>65945</b>	PRIOR APPROVAL FOR PROPOSED CHANGE OF USE OF AGRICULTURAL BUILDING TO DWELLING HOUSE (CLASS Q(A)(B) AT SWANMOOR HARRACOTT BARNSTAPLE <b>Recommendation:</b> No Objection
<b>65491</b>	PRIOR APPROVAL APPLICATION FOR ERECTION OF ONE AGRICULTURAL / FORESTRY BUILDING FOR LOG PROCESSING AT ROODGE BARNSTAPLE <b>Recommendation:</b> No Objection
<b>65917</b>	VARIATION OF CONDITION 2 (APPROVED PLANS) ATTACHED TO PLANNING PERMISSION 65406 (DEMOLITION OF GARAGE & EXTENSION TO DWELLING) AT ROCKWELL BUNGALOW ROUNDSWELL BARNSTAPLE <b>Recommendation:</b> No Objection
<b>65893</b>	LISTED BUILDING APPLICATION FOR INSTALLATION OF SUSPENDED CEILING FOR THATCHED CLASSROOM AT HOLYWELL C OF E SCHOOL TAWSTOCK BARNSTAPLE <b>Recommendation:</b> No Objection
<b>65914</b>	ERECTION OF GARAGE AT ROCKWELL BUNGALOW ROUNDSWELL BARNSTAPLE <b>Recommendation:</b> No Objection

**Planning Decisions/Matters to noted for information:-**

<b>Application No.</b>	<b>Description</b>
<b>65491</b>	PRIOR APPROVAL APPLICATION FOR ERECTION OF ONE AGRICULTURAL / FORESTRY BUILDING FOR LOG PROCESSING AT ROODGE BARNSTAPLE <b>Decision:</b> Granted
<b>65594</b>	CHANGE OF USE OF PART OF F BLOCK FROM USE CLASS D1 (NON-RESIDENTIAL INSTITUTION) TO USE CLASS B1(A) (OFFICE) AT PETROC COLLEGE OLD STICKLEPATH HILL STICKLEPATH BARNSTAPLE <b>Decision:</b> Granted
<b>64797</b>	RETROSPECTIVE APPLICATION FOR ERECTION OF BUILDING & RETROSPECTIVE APPLICATION FOR CONVERSION OF BUILDING TO FORM ONE UNIT OF HOLIDAY ACCOMMODATION AT BURROWS HOUSE HISCOTT BARNSTAPLE <b>Decision:</b> Granted

# TAWSTOCK PARISH COUNCIL

tpcmf190115.docx

## Minutes of the Parish Council Meeting held 15/01/19, 19:00 at Tawstock Village Hall

### 7.1 Finance – Balances & Payment Schedule

Bank Balances	£	
Current	30991.07	24/12/2018
Deposit	15956.15	31/12/2018
	<b>£46,947.22</b>	
Less uncleared cheque payments	0.00	
Plus uncleared deposits	0.00	
<b>Council Accounts Balance</b>	<b>£46,947.22</b>	
Earmarked Funds – General Reserve	10000.00	
Harracott Village Hall	919.40	
Hollamoor Fund	5000.00	
Playgrounds	0.00	
S106 OS Capital	0.00	
S106 OS Revenue	14,947.46	
Tawstock Village Hall	1200.00	
Burial Ground	5,735.23	
	<b>£37,802.09</b>	
<b>Total Earmarked</b>	<b>£37,802.09</b>	

### 7.2 Finalised Payment Schedule for 15/01/19.

Item	Ref.	Payee	Purpose	£
7.2.1.	703	Tawstock Village Hall	Booking – 28/11	15.00
7.2.2.	704	Age Concern Barnstaple	Donation	100.00
7.2.3.	705	Ucanstore.com	File Storage Qtly Charge	72.00
7.2.4.	706	Clerk	Salary – Dec	515.32
7.2.5.	707	Clerk (£582.22)	Salary – Jan	515.12
			Reimbursements – Oct to Dec	
7.2.6.			Mileage – Parish Forum	20.50
7.2.7.			Postage	10.71
7.2.8.			HMRC Tax Payments (Oct/Nov/Dec)	10.60
7.2.9.			Amazon – ½ Toner	25.29

Signed:

Chairman.

Dated:

# TAWSTOCK PARISH COUNCIL

tpcmf190115.docx

## Minutes of the Parish Council Meeting held 15/01/19, 19:00 at Tawstock Village Hall

### Chairman's Report

Tawstock

15 January 2019

Selladoor have now taken over the two theatres and will run them on our behalf. The cost of which is £139,000 per annum.

The Budget will come to Council next month but our finance officers are working on bringing a £570,000 deficit into line. They are at about a £130,000 overspend currently. However that assumes we cut the Parish Grant by £37500 failure to do this adds more pressure.

There will be no Community Grant Fund next year (although this has to go through the County Council process) that as what John Hart told the Devon District leaders forum last Friday. The County have pressures. They are going to add 3.99% to the Council tax base this year. The District will add £2.99% in line with the government requirement not to go above 2.99%.

J  
N  
A  
M  
A  
R  
C  
H