

# TAWSTOCK PARISH COUNCIL

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## Minutes of the Parish Council Meeting held 26/07/17, 19:00 at Tawstock Village Hall

### PRESENT:

Cllr D Brailey M.B.E. (Chairman)  
Cllr N Lines  
Cllr D Luggar

Cllr C Prideaux  
Cllr N Short  
Cllr C Thorne

Cllr M Ward



### In Attendance:

County Cllr R Edgell  
County Cllr J Mathews

District Cllr G Lane

30 Members of Public  
P Dunn - Clerk

### 1. Public Session.

Following representations received:-

- Concern on the impact of current traffic and the additional that would result from the volume of new development underway and proposed in the vicinity of Old Torrington Road and Roundswell.
- Preference for chicanes for traffic calming measures on Old Torrington Road – Cllr Mathews reported Section 106 monies had been identified and a traffic calming scheme would be drafted for public consultation.
- Arguments for and against the moving of the Gratton Way bus “gate” bollard.
- Current proposal to move the latest proposed development closer to existing cottages.
- Old Torrington Road surfacing & verge maintenance approaching the Crematorium.
- Queueing funeral corteges on Old Torrington Road could be resolved with dedicated waiting zone within the Crematorium grounds.
- A request for an update on the parish council's representations in respect of HGV traffic servicing the proposed Waste Transfer Station at Brysworthy - minute 10.2 28/06/17 minutes was reported.

Cllr Short arrived during the public session.

### 2. To Approve Apologies for Absence.

Apologies noted from Mr Bell.

### 3. To consider application(s) for co-option.

None.

### 4. To Receive the following Reports:-

#### 4.1. Chairman.

See report appended.

#### 4.2. County Cllrs.

Cllr Mathews reported:-

- North Devon Link Road display was available to review at the Civic Centre.
- NDC had obtained a court order for the removal of abandoned boats on the river bank.

Cllr Edgell reported:-

- Thanks for Mr Bell's help reviewing the parish roads.
- Additional Government funding for road repairs was welcomed.
- Reviewing HGV access with Smallridges. The Chairman reported he was seeking a response from the Planning Department concerning HGV route signage.

#### 4.3. District Cllrs.

Cllr Lane reported additional Local Plan consultations were underway and available on the District website.

**Minutes of the Parish Council Meeting held 26/07/17, 19:00  
at Tawstock Village Hall**

Cllr Luggar reported anyone interested in Self-build housing should register interest with the District Council.

**5. Code of Conduct.**

**5.1. To consider any councillor dispensation requests.**

None.

**5.2. To receive Declarations of Interests in the business to be transacted.**

Agenda	Councillor	Type	Reason	Dispensation
7.2.1	Cllr Thorne	DPI	Property owner.	n/a

Cllr Mathews left the meeting.

**6. Minutes.**

**6.1. 28/06/17.** To sign if approved, minutes of the Council.

**RESOLVED:** Cllr Luggar proposed, Cllr Prideaux seconded and all were in favour approval.

**6.2. To note matters arising from the minutes not on the agenda.**

None.

**7. To consider the following Planning Matters:-**

**7.1. Planning list.**

See report appended.

**7.2. Planning applications received after publication of agenda.**

See report appended.

The clerk reported the District Council was seeking Brownfield sites for potential development.

**8. To consider the following Finance matters:-**

**8.1. Note account balances.**

Noted, appended.

**8.2. Sanction payments due & instruct cheque signatories.**

**RESOLVED:** The Chairman proposed, Cllr Lines seconded and all were in favour settlement accounts 8.2.1 through 8.2.12, with Cllr Lines and Thorne to sign. **Clerk to action.**

**8.3. Grant Thornton – External Audit query/response.**

Queries raised in correspondence dated 03/07/17 and the responses made were noted.

**8.4. NDC Section 106 Offer Agreement – review and signing.**

**RESOLVED:** The Chairman proposed, Cllr Short seconded and all were in favour Cllr Prideaux sign the Section 106 agreement on behalf of the Parish Council. **Clerk to action.**

**8.5. Barnstaple & North Devon Museum - funding request.**

**RESOLVED:** Cllr Prideaux proposed, Cllr Ward seconded and all were in favour a donation of £100. **Clerk to action.**

**9. To consider the following Property/Environment matters:-**

**9.1. Highways issues – to include Old Torrington Rd related issues update.**

Correspondence from both DCC and NDC advised the path from Rhododendron Avenue to Manor Park was not their responsibility.

**RESOLVED:** To request DCC to adopt the footpath. **Clerk to action.**

Upcoming planned road closures were reported.

Sticklepath traffic lights had failed again. **Chairman to report.**

**9.2. Harracott BT Telephone Kiosk – transfer of ownership contract & terms for signing.**

Councillors reviewed the contract and raised queries. **Clerk to action.**

# TAWSTOCK PARISH COUNCIL

tpcmf170726.docx

## Minutes of the Parish Council Meeting held 26/07/17, 19:00 at Tawstock Village Hall

### 9.3. Tower View – Playground Quotes.

Councillors considered two quotations (third had not been received). Given the disparity the **clerk was requested to obtain a third quote.**

### 10. Correspondence / Consultation Received for consideration:-

#### 10.1. South West Water – Industry Deregulation.

Noted.

#### 10.2. Merchant Navy Day.

Noted.

### 11. Items for report only and future agenda items.

#### 11.1. To consider tabled items received following agenda publication.

None.

#### 11.2. To receive items brought through the Chairman and future agenda items.

Cllr Short requested detail on the costs of the new cycle footbridge over the A39. **Clerk to action.**

### 12. Date of Next meeting recommended 27/09/17 – deadline for agenda items 15/09/17

Meeting closed 21:00.

### Planning Report

7.1.1. No. - 61119 Type - Application	<b>RESOLVED:</b> Object LARKBEAR TAWSTOCK BARNSTAPLE DEVON - ERECTION OF 240 DWELLINGS, ACCESS OFF OLD TORRINGTON ROAD & ASSOCIATED WORKS (AMENDED PLANS & DOCUMENTATION) (FURTHER AMENDED PLANS & ECOLOGICAL REPORT)
Cllr Short abstained Cllrs were of the opinion the ecological report was inadequate given it is understood to be based on the original plan proposal vs the later revised amendment.	
7.1.2. No. - 63210 Type - Application	<b>RESOLVED:</b> Approve LAND ADJACENT TO CLARENDON GARDENS OFF OLD TORRINGTON ROAD ROUNDWELL BARNSTAPLE DEVON - ERECTION OF ELEVEN DWELLINGS TOGETHER WITH ASSOCIATED WORKS
Cllr Ward abstained. Subject to:- 1) relocation of the bus gate from Gratton Way into Old Torrington Road to route traffic to lower Old Torrington Road via Gratton Way to mitigate traffic loading on upper Old Torrington Road and beyond. 2) completion of pavement the length of Old Torrington Road for safe pedestrian travel.	
7.1.3. No. - 63372 Type - Application	<b>RESOLVED:</b> Approve WOODLANDS TAWSTOCK BARNSTAPLE DEVON EX31 3JH - VARIATION OF CONDITION 2 (APPROVED PLANS) ATTACHED TO PLANNING PERMISSION 61589 TO AMEND EXTERNAL CLADDING FINISH

# TAWSTOCK PARISH COUNCIL

tpcmf170726.docx

## Minutes of the Parish Council Meeting held 26/07/17, 19:00 at Tawstock Village Hall

7.1.4.	<b>No. - 63392</b> <b>Type - Application</b>	<b>RESOLVED:</b> No comment LAND AT OAKWOOD CLOSE ROUNDWELL BARNSTAPLE DEVON EX31 3NJ - DEMOLITION OF BUILDINGS & ERECTION OF A LIDL FOOD STORE & ASSOCIATED CAR PARKING, LANDSCAPING & ACCESS ARRANGEMENTS  Councillors requested further information:- 1) Traffic Survey. 2) Travel Plan.
7.1.5.	<b>No. - 63017</b> <b>Type - DISCHARGE OF CONDITION</b>	<b>RESOLVED:</b> Noted EAST PRISTACOTT FARM HARRACOTT BARNSTAPLE DEVON EX31 3JP - APPROVAL OF DETAILS IN RESPECT OF DISCHARGE OF CONDITION 5 (LANDSCAPING) ATTACHED TO PLANNING PERMISSION 61649
7.1.6.	<b>No. - 63030</b> <b>Type - Granted Report</b>	<b>RESOLVED:</b> Noted 4 GRANGE AVENUE STICKLEPATH BARNSTAPLE DEVON EX31 2DS - EXTENSIONS, GARAGE CONVERSION, ALTERATIONS AND BOUNDARY TREATMENT
7.1.7.	<b>No. - 63190</b> <b>Type - Granted Report</b>	<b>RESOLVED:</b> Noted WOODLANDS TAWSTOCK BARNSTAPLE DEVON EX31 3JH - ERECTION OF GARAGE
7.2.1.	<b>No. - 63318</b> <b>Type - Application</b>	<b>RESOLVED:</b> Approve HIGHER UPPACOTT FARM TAWSTOCK BARNSTAPLE DEVON EX31 3LA - PRIOR APPROVAL FOR CHANGE OF USE FROM AGRICULTURAL BUILDING TO ONE DWELLINGHOUSE (CLASS QA&B)  Cllr Thorne left for this item.

# TAWSTOCK PARISH COUNCIL

tpcmf170726.docx

## Minutes of the Parish Council Meeting held 26/07/17, 19:00 at Tawstock Village Hall

### Finance – Balances & Payment Schedule

Bank Balances		£	
	Current	52995.18	15/06/17
	Deposit	15940.44	30/06/17
		£68,935.62	
	Less uncleared cheque payments	1539.34	
	Plus uncleared deposits	0.00	
	<b>Council Accounts Balance</b>	<b>£67,396.28</b>	
	Earmarked Funds – General Reserve	<b>10000.00</b>	
	Burial Ground	<b>7679.37</b>	
	Playgrounds	<b>20000.00</b>	
	Hollamoor Fund	<b>5000.00</b>	
	Harracott Village Hall	<b>2300.00</b>	
	Tawstock Village Hall	<b>900.00</b>	
	<b>Total Earmarked</b>	<b>£45,879.37</b>	

Item	Ref.	Payee	Purpose	£
8.2.1.	619	Tawstock Village Hall	April + May meetings	24.00
8.2.2.	620	Anglian Windows	Harracott Village Hall - new doors	4300.00
8.2.3.	621	HM Revenue and Customs	PAYE – July	6.00
8.2.4.	621		PAYE – August	6.20
8.2.5.	622	Clerk (£557.32)	Salary – July	504.34
			Reimbursements – June + July	
8.2.6.			Docmail - Print & Postage	5.15
8.2.7.			Asda Mobile - 500M Data Charge (June)	5.00
8.2.8.			Postage	9.68
8.2.9.			Mileage	2.25
8.2.10.			Sainsburys - Stationary	5.25
8.2.11.			Amazon – ½ printer toner	25.65
8.2.12.	623	Clerk (£504.14)	Salary – August	504.14

Signed:

Chairman.

Dated:

Page 5 of 6

# TAWSTOCK PARISH COUNCIL

tpcmf170726.docx

## Minutes of the Parish Council Meeting held 26/07/17, 19:00 at Tawstock Village Hall

### Chairman's Report

Tawstock Council

26<sup>th</sup> July 2017

Chairman's Points

The District Council agreed the sums of money for Tower view and I would like to thank Both Cllr Lane and Cllr Luggar for agreeing to the funding stream. £18,310 Capital and £22,233.28 Revenue.

While we have had difficulties with Waste & Recycling things are steadily getting back to normal.

Cllr John Mathews and I met with Mr Hensley, Young and Anstey on the 6<sup>th</sup> of July as we indicated at the last meeting. We have now had a firm undertaking that Devon County Council highways department are fully in support of removing the bus gate from Gratton Way and placing it in Old Torrington Road. Of course this has to go through the proper process. The County Highways and Traffic Orders Committee (HATOC) will review this request to move the bus gate. There will also need to be a consultation with residents to ensure that any objections are taken into account. The planning officers are fully aware of the necessity to reposition the bus gate, they are also going to ensure make provision for the site traffic to enter via Gratton Way, however, they will be liaising with the County on this matter.

I was very pleased to email Hannah Harrington on Monday our Town Centre Manager for Barnstaple, to thank her for the sterling work she did for the District and indeed Barnstaple in preparing for His Royal Highness and The Duchess of Cornwall's recent visit. It went off splendidly well, as I explained having been involved in this type of visit in a previous life smooth running visits do not happen by magic they takes time and effort. The District Council took steps some weeks ago to ensure that Butchers Row and the Pannier Market would be displayed in the best way possible given the time, effort and funding available. This clearly was the case and I have had clear indication that the day was a huge success.

While on the subject of the Pannier Market the order went through our Council on the 12<sup>th</sup> July to close the market off during the evening from 1800 to 0500 daily this is a Public Space Protection Order made because of the continued problems that have been experienced within the market during the evening periods. ~~At Full Council it was noted that your council had not been informed of the foregoing, but on checking we note a Barnstaple Town Council Minute FG22 that indeed it was discussed.~~ Naturally we want to keep the town council informed and of course we will not take any action by closing the doors until we correctly comply with any fire regulation for both the Queens Theatre the Pannier Market and the Town Council Guild Hall areas. In the mean time enjoy the summer.