

**MINUTES OF A VIRTUAL MEETING OF TAWSTOCK PARISH COUNCIL HELD
ON WEDNESDAY 18th AUGUST 2020 AT 7.00 pm**

Present: - Councillor Luggar (Chairman)
Councillors Bowden, Blackman, Knight, Lofthouse, Short, M. Ward and
S. Ward.

NDC Councillors Knight and Lofthouse

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public - 3

49. APOLOGIES

Apologies were received from Councillors Lines and Thorne and DCC Councillors Mathews and Edgell

**50. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE
CHAIR SHOULD BE CONSIDERED AS A MATTER OF URGENCY**

a) Refurbishment of Telephone Boxes in Lake, Tawstock and Harracott

The Chairman reported the receipt of concerns expressed by a resident in Lake that the telephone box was in need of repair. He had inspected the telephone box and also those in Tawstock and Harracott and agreed that they all need some general repair/painting.

He stated that DCC Councillor Edgell had agreed to support a grant application towards their repair subject to some volunteer support

It was agreed to seek quotes to renovate the three telephone boxes.

b) Flooding Emergency Telephone Numbers

The Chairman stated that he had asked the Clerk to circulate a list of emergency flooding contact numbers to Members and that there would be a link on the front page of NDC Website

c) Larbear Phase 2 Application 70954

Councillor Blackman expressed concern at the consultation response of DCC Highways to the above application.

She stated that DCC Highways considered that the proposed development was acceptable on the basis of the contributions, and recommended planning conditions, to be agreed with by the Local Planning Authority and the applicants. It was also recommended that the application be amended to include the highway link and new junction on the A361 to ensure a through connection between Gratton Way, Old Torrington Road and the application site onto the A361 and that the link be open and available for public use prior to the occupation of the 65th dwelling within phase 2. This

would allow for a total development of 300no. dwellings (on phase I and phase II combined) before the link became operational.

She further stated that this ignored the 1,600 services per year (many with a large number of mourners) at the Crematorium with a car park capacity of 130 and gardens open 24/7, (2 routes would be required to access the Crematorium), the proposed new Lidl in Gratton Way, 200+ dwellings built beyond the Crematorium in the last 5 years, eventually a total of 800 in Larbear and the existing residential traffic.

She questioned how much more development could be permitted without the link onto the A361.

Councillor Knight stated he could not comment on the application as it would prejudice his position on the NDC Planning Committee

Councillor Lofthouse stated that in relation to the bus gate he had identified the DCC Officer who would be writing the traffic order and he would seek an update

It was agreed that a site meeting be arranged with DCC and NDC Councillors and Officers to discuss the concerns raised by the Parish Council

51. PUBLIC SESSION

There were no issues raised by Parishioners.

52. DECLARATIONS OF INTEREST

There were no declarations of interest announced.

53. DCC COUNCILLOR REPORTS AND DISTRICT COUNCILLORS REPORT

a) DCC Councillors Reports

There were no reports from DCC Councillors Edgell and Mathews.

b) NDC Councillor Lofthouse

Councillor Lofthouse reported:

- a) That fencing abutting the highway over 1 metre in height required planning permission. There were a number of properties with fencing that acceded this height and he had raised the issue with the NDC Planning Department.
- b) That he had received a communication from NDC seeking a recommendation regarding the allocation of s106 open space funding estimated at £29,022 from the Old Nursing Home, Broadpark Close planning consent

c) NDC Councillor Knight

Councillor Knight stated that he had written to Mike Tichford and Jean Watkins, NDC regarding issues relating to planning permission 61119

54. MINUTES

RESOLVED, that the minutes of the meeting held on 21st July 2020 be approved as a correct record and signed by the Chairman.

55. MATTERS ARISING FROM THE PREVIOUS MEETING NOT LISTED ELSEWHERE ON THE AGENDA

There were no issues to report

56. HIGHWAY ISSUES

- a) Pavements/Footway Crossings/Parking Restrictions, Old Torrington Road, Gratton Way - Sandringham Gardens

The proposed pavement scheme by DCC that provided continuous footpaths on both sides of Old Torrington Road circulated at the site meeting had been previously circulated all Councillors.

The Council considered the notes and recommendations of the site meeting (previously circulated) held on 30 July 2020

It was agreed that the amended pavement scheme circulated at the site meeting on 30 July be accepted and that 2 sections of white lines be provided either side of the drop kerbs on the north side of the Crematorium and either side of the crossing point near Sandringham Gardens at the narrowest point to discourage parking

- b) Traffic calming on OTR and proposed removal of Shorelands Road roundabout

The Council considered the notes and recommendations of the site meeting (previously circulated) held on 30 July 2020

It was agreed that DCC Councillor Mathews be requested to seek progress on the above issue as a matter of urgency and an analysis of the results of the speed check carried out.

57. PLANNING MATTERS

The Council considered the following planning applications:

- a) 71893 Variation of condition 2 (approved plans) attached to planning permission 64181 (extension to and conversion of chapel to form one dwelling) to allow for amended design, Hiscott Methodist Church, Hiscott, Barnstaple

RECOMMENDED Approval

- b) 71773 Extension to dwelling, 11 Rhododendron Avenue, Sticklepath, Barnstaple

RECOMMENDED Approval

58. WILDFLOWER AREAS/TREE PLANTING

Councillor Lofthouse presented a report (previously circulated) outlining 2 options regarding the planting of trees in the Tower View Recreational area and 3 sites identified for wildflower areas.

Tree Planting

It was agreed that:

- The trees be planted on the existing banks where the old trees have died.
- The banks be cleared of existing rotten tree roots and prepared such that any new plantings will 'take' and the dying tree in the central bank be removed.
- Because there are places where dogs and people have worn away the bank these will need to be some form of physical barrier to stop this occurring to allow the trees to grow and form a continuous natural barrier between the two amenity fields.
- A wooden fence of some form be provided
- The bank be built up with additional earth to make the project viable and if possible, the turf removed from other areas due for wildflower planting used for this purpose.
- The trees be protected from being eaten with guards.

Wildflower Areas

The following 3 wildflower areas were agreed:

- An area to the east of the Elizabeth drive parish council notice board,
- Tower View Park lower section bounded by the path, garden walls and the bottom earthen bank.
- The road verges on each side of the Philip Avenue/ Old Torrington Road junction

59. PROTOCOL FOR LARGE FUNERALS

Councillor Blackman requested that this item be deferred to the next meeting to allow time for her to meet and discuss the matter with the Crematorium Manager

60. THE USE OF ZOOM/TEAMS FOR VIRTUAL PARISH COUNCIL MEETINGS

Councillor Knight stated that DCC only permitted DCC Councillors to use Teams for meetings

It was agreed that the Clerk investigate the use of Teams for Parrish Council meetings in order to enable DCC Councillors to attend virtual Parish Council meetings

61. COMMUNICATIONS WITHIN THE PARISH COUNCIL

Councillor M. Ward stated that the matter she wished to raise had been considered in minute 60 above.

62. RECREATIONAL/PLAY AREAS

a) Tudor Play Park

Councillor Knight reported that he had been contacted by a resident regarding children causing problems in the play area. One of the problems was children climbing up the trees.

It was agreed that Councillor Knight contact Gavin Hendry to prune some of the trees

b) Covid Measures

Councillor Knight reported that one of the two swings in Tudor Park had been tied up due to Covid distancing measures but subsequently untied by someone unknown. He had visited other play areas in the area and spoken to the Clerk. The 2 swings were more than a metre apart and it was considered that both swings could be used safely.

It was agreed that both swings be used.

c) Coastal Recycling Community Fund Application

The Clerk reported that one of the application questions asked if the Parish Council had allocated any funds towards the new play equipment.

It was agreed that £3,500 be allocated towards the provision of the new play equipment in Tudor Park.

d) Request to access rear garden through Tower View Recreational Area

The Council considered a request from a resident to access his back garden through the Tower View Recreational area to dispose of waste from his rear garden.

It was agreed that the resident could access the rear of his property via the recreational field with the conditions that boards are placed along the length of the grassed area to the property and that any damaged caused was paid for by the resident.

63 INSTALLATION OF GAS PIPES, TAWSTOCK GREEN, TOWER VIEW

Councillor Knight reported that South West and Wales utility was installing new gas pipes in the area. As part of the works new pipes were to be placed across the Tawstock Green in Tower View.

He had been in contact with the site manager seeking assurances that the green would not be left in a mess.

He stated that he would report back to Council when he had more information regarding how and when the work would be undertaken.

64. REVIEW OF S106 FUNDING

It was agreed that this item be deferred to the next meeting.

65. NOTICE BOARDS

The Clerk reported that Councillor Lines had reported that the noticeboard in Lake needed replacing.

Councillor Knight stated that new noticeboard was required at the bottom end of Old Torrington Road, possibly at the entrance to the Tudor Paly area. He further stated that the signage in the play area also needed improving.

It was agreed to seek quotes for the provision of two new noticeboards

66. CORRESPONDENCE

The Clerk reported the receipt of an email from Mr Affleck regarding the College Buses Drop off and Pick up stops.

It was stated that it was considered that the temporary measure to stop at the High Wall bus stop would continue. The Council considered that the new system was safer and had reduced traffic queues in peak times and should continued

It was agreed that confirmation be sought from the Bus Company that the new arrangement would continue.

67. FINANCE MATTERS

a) Payments

RESOLVED:

That the following payments be approved:

North Devon Council Clerks Salary	£553.72
Gavin Hendry Grounds Maintenance	£1,125.00
UcanStore.com Storage	£24.00
M Isaac Expenses	£16.40

b) Current Financial Position

That the current financial position as at 5 August 2020 Current A/C £40,796.69 Business Reserve £16,001.51 be noted

68. DATE OF NEXT MEETING

It was noted that the next virtual Parish Council meeting would be on Tuesday 15th September 2020 at 7.00 p.m.

Chairman

The meeting closed at 8.53p.m.