



Parish Council

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MINUTES OF A MEETING OF THE OF TAWSTOCK PARISH COUNCIL HELD ON TUESDAY 21st APRIL 2026 AT 7.00 p.m.

Present: - Councillor Bowden (Chair)

Councillors Bates, Jenkins, Lofthouse, Mason, Norman and Short.

DCC Councillors Leaver and Tyldesley

NDC Councillors Coombs and Norman

M. Isaac (Clerk)

In attendance: Parishioner/Members of the Public – 1

1. APOLOGIES

Apologies were received from Councillors East and Knight.

2. PUBLIC SESSION

A Parishioner thanked the Parish Council for its support of the bus gate but reported that vehicles were still driving through the bus gate.

DCC Councillor Leaver reported that the cameras were now live and for the first 6 months of operation offenders would initially receive a warning letter for the first offence followed by a fixed penalty charge for any subsequent offences. Following the 6 months initial period only a fixed penalty notice will be issued.

It was also asked if the operation of the bus gate would be suspended during the major gas works through Bickington. It was stated that there would be no suspension of the bus operation but DCC would be working with the utility company to mitigate traffic problems.

3. COUNTY COUNCILLOR REPORTS

DCC Councillor Leaver reported that both her and DCC Councillor Tyldesley had received a large volume of emails regarding the replacement Bus Gate. There was a lot of mis information being circulated but all the process details were all on the DCC website for people to view.

She was also pushing DCC and NDC to consider the Larkbear Phase 2 application in the wider strategic context.

The Council noted a report from DCC Councillor Tyldesley (previously circulated). He further added that North Devon and Torridge Local Plan had required the provision of a roundabout for the 450 housing development which had been approved at Brynsworthy but

the developer had indicated a T junction. This was not defended by DCC Highways. The developer had an option on the land required to build the road but currently did not own the land.

He further reported that the Roundswell roundabout had been white lined.

4. DISTRICT COUNCILLOR REPORTS

The Council noted a What's App update report from NDC Councillor Knight (previously circulated) regarding the Footpath connection between Highgrove and Larkbear, the Play Park between Larkbear and Highgrove and the Planning Application 70954 Larkbear Phase 2.

NDC Councillor Coombs reported that she had contacted NDC Planning Officers regarding the KFC signs a while ago who awaiting a response from DCC Highways. She further reported that the planning application for 450 houses at Brynsworthy had been approved but DCC Highways had advised that the development was not linked up to the highway infrastructure.

The Council noted a report from NDC Councillor Norman (previously circulated). He further reported that of the 10 NDC Councillors on the Local Plan Working Group 3 represented Tawstock Parish.

5. ITEMS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR AS A MATTER OF URGENCY

The Chair reported that she had undertaken some research regarding on line banking and outlined the process and operation.

It was agreed that Councillor Bowden be authorised to proceed with an on line banking application.

6. DECLARATIONS OF INTEREST

There were no declarations of interest announced.

7. CORRESPONDENCE

There was no correspondence to report.

8. FINANCIAL MATTERS

a) Payments

RESOLVED that the following payments be approved:

North Devon Council – Clerk Salary + Admin Fee	£843.69
Clerks Expenses	£7.69
L. Evely – Grounds Maintenance	£979.05
Uncanstore.com – Storage	£30.02
Information Commissioners Office (I.C.O) Registration - D. Card payment	£52.00

TK Play – Roundabout and Goalmouth repairs at Tower View. £1,968.00

b) Accounts and Bank Reconciliation 2025/2026

The accounts and bank 2025/2026 reconciliation were noted and agreed.

9. MINUTES

RESOLVED that the minutes of the meeting held on 24th March 2026 be approved as a correct record and signed by the Chair.

10. MATTERS ARISING FROM THE PREVIOUS MEETING NOT LISTED ON THE AGENDA

There were no issues raised.

11. HIGHWAY ISSUES

There were no issues raised.

12. PLANNING MATTERS

The Chair updated Council on the Planning Applications considered by the Planning Committee prior to the Council meeting.

13. VACANCIES/CO-OPTION

The Clerk reported that an interest had been received regarding a vacancy on the Council but this had not been pursued.

It was agreed to put up laminated signs in all the notice boards advertising the 2 vacancies.

14. FORMATTING OF AGENDA AND MINUTES.

The Chair (tabled) a set of old minutes and the draft Accessibility Policy (prepared by Councillor Bates) with suggested amendments to meet the Dyslexic association criteria. The agenda and minutes had been subsequently amended to comply with the criteria.

It was suggested that Policy should be renamed as a Document Accessibility Statement as it was working in progress and only currently addressed dyslexic and visually impaired requirements.

It was agreed that:

The Document Accessibility Statement be agreed and all document headers be as outlined in option A that included a QR code.

15. PARKS AND OPEN SPACE COMMITTEE

Councillor Bowden reported on the Committee meeting held on 31st March 2026 (previously circulated).

The recommendations of the Parks and Open Space Committee were agreed.

16. ITEMS FOR FUTURE MEETINGS

Shorelands Road Roundabout.

17. DATE OF NEXT PARISH COUNCIL MEETING

It was noted that the next meeting would be the Annual Parish meeting followed immediately by the Annual Parish Council meeting on Tuesday 19th May 2026

Chair the meeting ended at 8.24 p.m.