



Clerk Martyn Isaac DMS, FInstAM  
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To all Parish Councillors and interested parties, a meeting of Tawstock Parish Council will be held at the Methodist Church, Rhododendron Avenue, Sticklepath, Barnstaple on Tuesday 16<sup>th</sup> September 2025 at 7.00 p.m. In the case of absence, please advise the Clerk before the meeting.

Martyn Isaac  
Tawstock Parish Clerk

### AGENDA

1. Apologies for absence

2. Public Question Time

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. The Council is not obliged to respond or debate questions raised at the meeting.

3. Items brought forward which in the opinion of the Chair should be considered by the meeting as a matter of urgency

4. Declaration of Interests.

5. Correspondence.

6. Finance

a) Payments. To approve the following payments:

August

|  |         |
|--|---------|
| i) North Devon Council - Clerks Salary + Admin Fee | £815.82 |
| ii) Clerks Expenses                                | £10.23  |
| iii) L. Evely – Grounds Maintenance                | £979.05 |
| iv) Ucanstore.com – Storage                        | £60.04  |
| v) Methodist Church – Room Hire (May - July)       | £195.00 |

September

|   |         |
|---|---------|
| i) North Devon Council - Clerks Salary + Admin Fee                        | £955.15 |
| ii) Clerks Expenses   | £11.36  |
| iii) L. Evely – Grounds Maintenance                                       | £979.05 |
| iv) L. Evely – Cleaning Play Equipment and Trimming Shrubs in Tudor Drive | £690.00 |
| v) Solo Press – Printing Leaflet re Gov. Review(Debit Card Payment)       | £95.08  |

vi) Barnstaple Town Council - Play Area Inspections (July – September) £225.00

b) To note the current financial position at 3 August 2025 Current A/C £34,117.31 (includes £6,581.62 ringed fenced for Tower View Project) and Business Reserve A/C £16,581.95

7. To confirm as a correct record the minutes of the meeting held on 15<sup>th</sup> July 2025

a) Matters arising not listed elsewhere on the agenda

8. To receive the following reports:

a) County Councillors Leaver and Tyldesley

b) District Councillors Coombs, Knight and Norman

9. Highway Issues - None.

10. Planning Matters.

To receive a report from the Planning Committee on applications considered prior to the Parish Council meeting. Chair of Planning Committee to report.

11. Resignation. To note the resignation of Pat Lines

12. Drug Use Issues. Councillor Lofthouse to report

13. Community Governance Review.

a) To confirm additional costs to post leaflet in rural area.

b) To consider Consultation Response.

14. Parish Survey – Quote to Print Copies. Councillor Knight to Report

15. Governance Working Group. To consider the recommendations of the meetings held on 23<sup>rd</sup> July 2025 and 27<sup>th</sup> August 2025. Councillor Needham to Report

16. Holywell, Tawstock -Quote to provide shrubs. Councillor Short to report

17. Part Time Handy Person. Councillor Needham to report

18. Defibrillator – Tawstock Village. Councillor Short to report

19. Items for future meetings

20. Date of next Parish Council meeting. To note that the next meeting of the Parish Council will be on Tuesday 21<sup>st</sup> October 2025.