



Clerk Martyn Isaac DMS, FInstAM
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To all Parish Councillors and interested parties, a meeting of Tawstock Parish Council will be held at the Methodist Church, Rhododendron Avenue, Sticklepath, Barnstaple on Tuesday 18th June 2024 at 7.00 p.m.

In the case of absence, please advise the Clerk before the meeting.

Martyn Isaac
Tawstock Parish Clerk

AGENDA

1. Apologies for absence

2. Public Question Time

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. The Council is not obliged to respond or debate questions raised at the meeting.

3. Items brought forward which in the opinion of the Chair should be considered by the meeting as a matter of urgency

4. Declaration of Interests.

5. Correspondence.

6. Finance

a) Payments. To approve the following payments:

i) North Devon Council -Clerks Salary + Admin Fee	£666.93
ii) Clerks Expenses	£12.50
iii) Ucanstore.com – Storage	£28.60
iv) D Knight – Re-issue of uncashed cheque	£7.49
v) J. Snooks – Internal Audit	£250.00
vi) L. Evely – Grounds Maintenance Contract	£940.43
vii)L. Evely – Tower View Top Wild Flower Area	£270.00
viii) L. Evely – Tower View Bottom Bank	£676.00
ix) L. Evely – Tudor Drive Verges	£500.00
x) L. Evely – Elizabeth Drive (small area) 2 cuts	£76.00

b) Audit 2023/2024. Clerk to report

i) Annual Internal Audit Report.

- ii) The Annual Governance Statement of the Annual Governance and Accountability Return 2023/24.
- iii) The Accounting Statements of the Annual Governance and Accounting Return 2023/24.

7. To confirm as correct record the minutes of the meetings held on 21st and 30th May 2024

a) Matters arising not listed elsewhere on the agenda

8. To receive the following reports:

- a) County Councillors Leaver and Henderson
- b) District Councillors Knight, Norman and Renshaw

9. Highway Issues.

10. Planning Matters

a) To receive a report from the Planning Committee on applications considered prior to the Parish Council meeting. Chair of Planning Committee to report.

b) Application **78725** Approval of details in respect of discharge of condition 29 (green travel) attached to planning permission 62879 (Hybrid application: Outline for mix of B1, B2 & B8 uses & Full planning for new access road, site levels, structural landscaping & park & change facility (amended plans & additional information), Land off B3232 & A39, Roundswell, Barnstaple

c) Planning Application Consultations. Councillor Knight to report

11. Parish Survey. To be considered at the next meeting

12. Policies and Procedures. To be reviewed at the next meeting

13. Burial Ground - Memorials. To be considered at the next meeting

14. Parish Noticeboard - Eastacombe. Provision/purchase of an aluminium noticeboard for Eastacombe. To be considered at the next meeting

15. Defibrillator – Harracott: Update at the next meeting.

16. Items for future meetings

17. Date of next Parish Council meeting. To note that the next meeting of the Parish Council will be on Tuesday 16th July 2024.