

**MINUTES OF THE MEETING OF TAWSTOCK PARISH COUNCIL HELD ON
TUESDAY 18th JUNE 2024 AT 7.00 p.m.**

Present: - Councillor Needham (In the Chair)
Councillors East, Jenkins, Knight, Lines, Lofthouse (for minutes 64 c) –
71) and Short.

NDC Councillors Knight and Renshaw

M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public – None

52. APPOINTMENT OF CHAIR FOR THE MEETING

In the absence of the Chair and Vice Chair it was RESOLVED that Councillor Needham be appointed Chair for the meeting

53. APOLOGIES

Apologies were received from Councillors Bates, Bowden, Norman and Mason and DCC Councillor Leaver.

54. ITEMS BROUGHT FORWARD WHICH IN THE OPINION OF THE CHAIR SHOULD BE CONSIDERED AS A MATTER OF URGENCY

There were no issues raised.

55. PUBLIC SESSION

There were no questions from Parishioners.

56. DECLARATIONS OF INTEREST

There were no declarations of interest.

57. CORRESPONDENCE

There was no correspondence to report

58. FINANCIAL MATTERS.

a) Payments

RESOLVED that the following payments be approved:

North Devon Council Clerks Salary + Admin Fee	£666.93
M. Isaac Clerks Expenses	£12.50
Ucanstore.com – Storage	£28.60
D Knight – Re-issue of uncashed cheque	£7.49
J. Snooks – Internal Audit	£250.00
L. Evely – Grounds Maintenance Contract	£940.43

L. Evely – Tower View Top Wild Flower Area	£270.00
L. Evely – Tower View Bottom Bank	£676.00
L. Evely – Tudor Drive Verges	£500.00
L. Evely – Elizabeth Drive (small area) 2 cuts	£76.00
SH Electrical Services Ltd – Tawstock Village Hall Project	£919.32

b) Audit 2023/24

Resolved that:

- i) That the Annual Internal Audit Report be noted.
- ii) The Annual Governance Statement as outlined in section 1 of the Annual Governance and Accountability Return 2023/24 be approved and signed by the Chair of the meeting and Clerk
- iii) The Accounting Statements as outlined in section 2 of the Annual Governance and Accounting Return 2023/24 be approved and signed by the Chair of the meeting and Clerk

59. MINUTES

RESOLVED, that the minutes of the meetings held on 21st and 30th May 2024 be approved as correct records and signed by the Chairman subject to the last line of minute 40 of the 21st May being amended to read ‘Organisations for Young people would be able to apply for a grant of up to £100’.

60. MATTERS ARISING FROM THE PREVIOUS MEETING NOT LISTED ELSEWHERE ON THE AGENDA

There were no matters arising.

61. COUNTY COUNCILLOR REPORTS

In the absence of the DCC Councillors there were no DCC reports.

62. DISTRICT COUNCILLOR REPORTS

a) NDC Councillor Knight

Councillor Knight reported the following:

- That there was a public consultation on changes to the Train Station and that the new Bus Lane consultation had ended.
- That the June HATOC meeting had been postponed and the next meeting would be in October.
- That work had commenced on the A39 St Johns planning application.
- That work on the waste and recycling unit had commenced.

b) NDC Councillor Renshaw

Councillor Renshaw had no issues from the rural area to report.

63. HIGHWAY ISSUES

Councillor Knight stated that North Devon Council was only responsible for sweeping highways in the 30 mph zone or less. He had spotted areas that had not been swept especially Gratton Way and requested that Members notify him of any other areas that have not been swept for him to report.

Councillor Needham stated that the Cedars Works roundabout works had been completed and would therefore hopefully see a reduction in traffic using Old Torrington Road and the Bus Gate.

64. PLANNING MATTERS

a) The Councillor Short updated Council on the Planning Applications considered by the Planning Committee.

b) Application **78725** Approval of details in respect of discharge of condition 29 (green travel) attached to planning permission 62879 (Hybrid application: Outline for mix of B1, B2 & B8 uses & Full planning for new access road, site levels, structural landscaping & park & change facility (amended plans & additional information), Land off B3232 & A39, Roundswell, Barnstaple

It was RESOLVED that as the documents provided were unclear it was therefore unable to ascertain the details of the discharge of the condition and make a comment/recommendation

c) Planning Application Consultations.

The Clerk outlined the problem regarding the consideration of planning applications and the 21/14 day consultation period and the requests for extension of time.

Councillor Knight stated that he would be discussing the problems with the Head of Planning and suggested that the Clerk contact him regarding those application consultations that were outside the 21/14 day periods to enable him as District Councillor to make comment.

It was agreed that the Clerk would send out the NDC weekly list of planning applications to Members for information.

65. PARISH SURVEY

Deferred to the next Parish Council meeting pending a meeting between Councillors Bowden, Knight and Mason to discuss the survey questionnaire.

66. POLICY AND PROCEDURES

a) It was agreed that a Governance Committee be appointed to consider and review the Policies and Procedures of the Council for adoption by the full Council.

b) That Councillors Bates, Bowden, Mason, Needham and Norman be appointed to the Committee.

67. BURIAL GROUND POLICY – GRAVE DECORATIONS

Deferred to the next Parish Council meeting for the Chair to research grave decorations.

68. PARISH NOTICEBOARD

Noticeboard Eastacombe Deferred to the next Parish Council meeting

It was agreed that :

- a) An item be placed on the next agenda regarding Noticeboard content
- b) An item be placed on the Parks and Open Spaces Committee regarding the publication of information/pictures of the ongoing work in Tower View in the Park.

69. DEFIBRILLATOR – HARRACOTT: UPDATE

Deferred to the next Parish Council meeting.

70. ITEMS FOR FUTURE MEETING

There were no issues raised for next Council meeting

Concern was expressed at the number of items on the agenda that had been deferred to the next Parish Council meeting, some of which had already been deferred from a previous meeting, thus further delaying decisions.

The Clerk reported that Councillor Short was waiting the receipt of the invoice for the provision and installation of 2 air to air heat pumps at the Village Hall and to avoid delay of payment to the next Council meeting requested that the authorised signatories be authorised to make payment if received before the next Council meeting.

It was agreed that subject to the receipt of the invoice and completion of works the authorised signatories be authorised to sign the cheque and make the payment.

71. DATE OF NEXT PARISH COUNCIL MEETING

It was noted that the next Parish Council meeting would be on Tuesday 16th July 2024 @ 7.00 p.m.

Chairman The meeting ended at 8.14 p.m.