



Clerk Martyn Isaac DMS, FInstAM
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To all Parish Councillors and interested parties, the Annual meeting of Tawstock Parish Council will be held at the Methodist Church, Rhododendron Avenue, Sticklepath, Barnstaple on Tuesday 21st May 2024 at approximately 7.15 p.m. immediately following the Annual Parish meeting. In the case of absence, please advise the Clerk before the meeting.

Martyn Isaac
Tawstock Parish Clerk

AGENDA

1. Appointment of Chair 2024/2025

2. Apologies for absence

3. Appointment of Vice Chair 2024/2025

4. Public Question Time

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. The Council is not obliged to respond or debate questions raised at the meeting.

5. Items brought forward which in the opinion of the Chair should be considered by the meeting as a matter of urgency

6. Declaration of Interests.

7. Correspondence.

8. Finance

a) Payments. To approve the following payments:

i) North Devon Council -Clerks Salary + Admin Fee	£666.93
ii) Clerks Expenses	£10.80
iii) Ucanstore.com – Storage	£28.60
iv) Sticklepath Methodist Church – Room Hire (Feb- Apr)	£115.00
v) North Devon Council – Trade Waste Collection Renewal	£92.53
vi) L. Evely – Grounds Maintenance	£972.25

b) Accounts and Bank Reconciliation 2023/24. Clerk to Report

9. To confirm as a correct record the minutes of the meeting held on 16th April 2024
 - a) Matters arising not listed elsewhere on the agenda
10. To receive the following reports:
 - a) County Councillors Leaver and Henderson
 - b) District Councillors Knight, Norman and Renshaw
11. Highway Issues.
 - a) Blocking of drive and dangerous exit from drive, Old Torrington Road. Councillor Bowden to report
 - b) No road markings in many areas. Councillor Knight to report
12. To receive a report from the Planning Sub Committee on applications considered prior to the Parish Council meeting. Chair of Planning Sub Committee to report.
13. Appointments of Committees.
 - a) Planning Committee
 - b) Parks and Open Spaces Committee
14. Parish Survey. Councillors Bowden and Mason to report
15. Policies and Procedures: Review. To consider the following: Health & Safety Policy, Environmental Policy, Financial Regulations and Complaints Policy. Councillors Mason and Norman to report
16. Tawstock Village Hall Project. Councillor Short to report
17. Taw and Torridge Estuary Forum: Update. Councillor Needham to report
18. August Parish Council meeting. Councillor Bowden to report
19. Litchardon Solar Panel Fund Group Meeting : Update. Councillor Mason to report
20. Tower View and Tudor Play Areas – Cleaning of Equipment. Councillor Bowden to report
21. Burial Ground. To consider the type and size of headstones and memorials permitted. Clerk to report.
22. Parish Noticeboard - Eastacombe. Provision/purchase of an aluminium noticeboard for Eastacombe. Councillor Knight to report.
23. Defibrillator – Harracott: Update. Councillors Bowden and Mason to report
24. Items for future meetings
25. Date of next Parish Council meeting. To note that the next meeting of the Parish Council will be on Tuesday 18th June 2024.

