

**MINUTES OF A MEETING OF THE PARKS AND OPEN SPACE COMMITTEE
OF TAWSTOCK PARISH COUNCIL HELD ON
TUESDAY 11th DECEMBER 2025 AT 6.30 p.m.**

Present: - Councillor Bowden (Chair)
Councillors Jenkins, Knight, Lofthouse
M Isaac (Clerk)

In Attendance: Parishioner/Members of the Public – None

29. APOLOGIES

Apologies were received from Councillor Bates.

30. MINUTES

RESOLVED that the minutes of the meeting held on 14th October 2025 be approved as a correct record and signed by the Chair.

31. ITEMS BROUGHT FORWARD AT THE DISCRETION OF THE CHAIR AS A MATTER OF URGENCY

The Chair stated due to the recent resignation she was seeking a volunteer to undertake the quarterly Grounds Maintenance Inspection of Tudor Park.
Councillor Knight agreed to undertake the inspection of Tudor Park.

32. AD-HOC WORK/MAINTENANCE JOBS

The Clerk reported the receipt of an email from Fremington Parish Council seeking further information and requirements regarding the sub-contracting of their handyman to Tawstock Parish Council as and when required, within his working hours for Fremington PC.

It was agreed that the Clerk respond stating that that the work would be on an ad-hoc basis, possibly once a month for one off jobs, such as putting up signs, replacing fencing panels, adjusting the cemetery gate etc.

33. TOWER VIEW RECREATION AREA

a) Provision of Solar powered lights, signs and cameras: update

The Committee noted the advice/information (previously circulated) from Fremington Parish Council regarding the requirements for the installation of their CCTV and North Devon Council regarding the legislation for the installation of CCTV.

It was agreed that M&E Alarms (the provider of Fremington PC CCTV) be invited to meet members of the Committee on site to discuss the installation/requirements of solar/battery operated CCTV cameras and lighting, following which, a specification be drawn up.

- b) Publication of information/pictures of the ongoing work in Tower View on the Park Noticeboard - Wording.

It was agreed to that the wording as previously circulated from Councillor Lofthouse be agreed and placed on the noticeboard with a QR code link to photos and the website.

- c) RoSPA Annual Inspection Issues.

- i) Provision of a new goal net and posts.

It was agreed to defer consideration to the next meeting for Councillor Bowden to seek advice and a price for a quality, sturdy mobile goal posts and net.

- ii) Worn area in the goal mouth.

The Clerk reported that he still awaited the receipt of a quote from TK Play.

- d) NDC Asset

RECOMMENDED that an expression of interest be sent to NDC regarding the Parish Councils wish following Local Government Re-organisation to take ownership of Tower View Recreation Area, currently on a long lease from NDC.

34. TUDOR PARK

- a) Councillors Bowden and Knight reported following their inspection of the Park. It had been noted that the Fir Trees on the right hand side of the park were encroaching a residents property and needed removing.

It was agreed that Councillor Knight would prepare a specification for their removal for consideration at the next Committee meeting following which quotes be sought from Lewis Evely, Gavin Hendry, JP Trees and The Wild Gardeners.

Councillor Lofthouse declared an interest as his son was employed by The Wild Gardeners who may submit a quote.

36. TAWSTOCK CEMETERY

It was noted that the new noticeboard had been installed and the large hedge cut.

Chair the meeting ended at 7.18 p.m.