

# TAWSTOCK PARISH COUNCIL

Clerk Martyn Isaac DMS, FInstAM

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To all Parish Councillors and interested parties, a meeting of Tawstock Parish Council will be held at the Methodist Church, Rhododendron Avenue, Sticklepath, Barnstaple on Tuesday 21<sup>st</sup> November 2023 at 7.00 p.m. In the case of absence, please advise the Clerk before the meeting.

Martyn Isaac  
Tawstock Parish Clerk

## AGENDA

1. Apologies for absence

2. Public Question Time

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. The period of time which is designated for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business and shall not speak for more than 3 minutes. The Council is not obliged to respond or debate questions raised at the meeting.

3. Items brought forward which in the opinion of the Chair should be considered by the meeting as a matter of urgency

4. Declaration of Interests.

5. Correspondence.

6. Finance

a) Payments. To approve the following payments:

i) North Devon Council -Clerks Salary + Admin Fee	£623.44
ii) Clerks Expenses	£8.45
iii) Ucanstore.com – Storage	£26.00
iv) Gavin Hendry – Grounds Maintenance	£1,596.00
v) Gavin Hendry – Strim bottom wild flower area Tower View	£222.00
vi) Barnstaple Town Council - To make slide safe at Tower View	£117.70
vii) Sticklepath Methodist Church – Room Hire	£90.00
viii) Microsoft Renewal (D. Card)	£59.99

b) To note the current financial position at 3 November 2023 Current A/C £45,600.90 (includes £8,615.37 ringed fenced for Tower View Project) and Business Reserve A/C £16,194.46.

c) National Pay Award 2023/24. To note and agree the pay award for 2023/24. Clerk to report

7. To confirm as a correct record the minutes of the meeting held on 17<sup>th</sup> October 2023

a) Matters arising not listed elsewhere on the agenda

8. To receive the following reports:

- a) County Councillors Leaver and Henderson
- b) District Councillors Knight, Norman and Renshaw

9. Highway Issues.

- a) Request for DCC Officer to attend a Parish Council meeting. Clerk to report

10. Sandringham/Highgrove Developments at the southern end of Old Torrington Road (Solicitor Searches). Councillor Bowden to report

11. To receive a report from the Planning Sub Committee on applications considered prior to the Parish Council meeting. Chair of Planning Sub Committee to report

12. Parks and Open Space Committee

- a) To note the minutes of the meeting held on 7<sup>th</sup> November 2023
- b) To agree the Grounds Maintenance Contract for 2024-2027 as agreed by the Parks and Open Space Committee (previously circulated)

13. Tower View Play Area

- a) Damaged Slide. Clerk to report
- b) Damaged Roundabout. Clerk to report

14. Tudor Play Area – Removal of damaged bench. Clerk to report

15. Recording of Meetings. Clerk to report

16. Defibrillator: Update. Councillor Mason to report

17. Items for future meetings

18. Date of next Parish Council meeting. To note that the date of the next meeting will be on Tuesday 19<sup>th</sup> December 2023 @ 7.00 p.m.